



Arkage is the first post-digital agency in Italy

We create engaging experiences that blur the line between online and offline. Arkage is an ark of professionals that can help you navigate the post-digital age. We believe that creativity and communication can change the future for the better. Inspired by the arts and thankful to nature, we commit to producing a positive impact on our Planet. Arkage is a Certified B Corp committed to being Carbon Net Zero by 2030.

How does the application process work?

- you complete the application on the website <u>arkage.careers</u> (don't forget to submit your myers-briggs profile and <u>to attach your portfolio</u>);
- you've got mail: we get back to you via email to arrange a first interview (usually within 1 week);
- **first touch:** an interview with Simona, People Care team manager, and with one person closest to your job position to assess your professional skills;
- **team touch base:** a second with the Servant Leader and/or Product Owner of your candidate team to assess your attitude and your compatibility with the team;
- almost done! we will discuss budgets and you will get a final interview with our CFO;
- welcome on board! Now an onboarding process begins.

At any stage of the selection process, if something does not go as intended, we will send you an email explaining the reasons within 30 days from the first application. If it happens, don't worry! We periodically reopen the positions and if you are already in our DB you have more chances to join our ark in the future. We invite you to stay updated about our events on <u>www.welcometothearkage.com</u>



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Arkage is looking for a IT Technician, is that you?

Selection intended exclusively for protected categories - Law 68/99

What you do on a daily basis

- Workstation Management: Efficiently set up workstations with the necessary computers and peripheral devices, ensuring all hardware is functioning correctly.
- Software Installation and Configuration: Install and configure software applications according to specifications, optimizing software for performance and functionality.
- Network Development and Maintenance: Develop and maintain local area networks (LANs) to ensure stable and optimized network performance. Organize and schedule regular updates and maintenance to keep systems running smoothly.
- Services Optimization and License Management: Manage and optimize the usage of IT services, ensuring efficient license management and cost-effectiveness.
- Troubleshooting and Maintenance: Perform troubleshooting to diagnose and resolve issues promptly. Maintain detailed logs of repairs, corrections, and maintenance schedules to ensure systems are up-to-date.
- Equipment Management: Identify deficiencies in computer or network equipment, placing orders for replacements or upgrades as necessary.

Who you are

- Proven experience in IT management or a similar role, with a strong background in setting up and maintaining IT systems and infrastructure.
- In-depth knowledge of computer hardware, software, and networks.
- Exceptional problem-solving skills and the ability to diagnose and resolve technical issues efficiently.
- Strong organizational skills, with the capability to manage multiple tasks and prioritize effectively.
- Excellent communication skills, with proficiency in maintaining detailed documentation and logs.



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Nice to have

- A good English.

Compensation & Benefits

- Employment or Collaboration Agreement according to the candidate's profile.
- Salary and professional category commensurate with the candidate's experience.
- Company Welfare.
- Smart working.
- Apple Workstation.
- Free Coffee & Water.
- Welcome Kit.



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